

THE ADAMSON TRUST

**(Robert and Agnes G Adamson's Fund – Scottish
Charity Number SC016517)**

GROUP APPLICATION FORM

NAME :

ADDRESS :

POST CODE :

CHARITY NUMBER:

MAIN OBJECTIVE OF GROUP.....

(A copy of the organisation's latest audited accounts must be enclosed)

DETAILS OF THE HOLIDAY :
OR PROJECT

(where to, when, how much it will cost including travelling costs and incidental expenses)

If the holiday has been booked, please attach copy of booking confirmation.

NUMBER OF CHILDREN AGED 17 OR UNDER TAKING PART

HAVE YOU EVER APPLIED TO THE TRUST BEFORE ? YES / NO

IF YES, WHEN AND HOW MUCH RECEIVED ?

WHEN
AMOUNT RECEIVED

HAVE YOU APPLIED TO ANY OTHER CHARITIES OR ORGANISATIONS FOR HELP OR ASSISTANCE ? YES / NO

IF YES, PLEASE PROVIDE DETAILS

PLEASE LET US KNOW WHERE YOU HEARD ABOUT THE ADAMSON TRUST

.....

NAME OF PERSON MAKING THE APPLICATION

CAPACITY IN WHICH SIGNED

SIGNATURE OF APPLICANT

DATE OF APPLICATION

CONTACT DETAILS : Email.....

Telephone.....

PLEASE RETURN THIS FORM FULLY COMPLETED TO REACH THE TRUST NO LATER THAN SEPTEMBER 30th 2018 FOR APPROVAL AT THE NOVEMBER 2018 MEETING.

Please send the completed form with enclosures to :-

**The Adamson Trust,
P O Box 7227,
PITLOCHRY
Perthshire PH16 9AL**

The Adamson Trust

(Robert and Agnes G Adamson's Fund – Scottish Charity Number SC016517)

www.theadamsontrust.co.uk

Information Sheet

Trustees :- Alastair Strickland - chairman
Rev Stuart Dunn
Heather Elworthy
Dr Helen Kirkwood
Maureen Nicholson
Stuart Shields

Administrator and correspondence address :-

E Elworthy
P O Box 7227
PITLOCHRY
Perthshire PH16 9AL
Email:info@theadamsontrust.co.uk
Web:www.theadamsontrust.co.uk

The purpose of the Trust is to provide assistance with the cost of holidays and/or respite breaks for ***young people aged 17 and under with either a physical or mental disability.*** Only applications for this purpose may be considered.

For individuals, it is essential that the completed application form is accompanied by a letter or certificate from a Health Professional confirming the diagnosis of the disability. If this is not provided the application WILL NOT BE CONSIDERED by the Trustees. DLA letters are NOT acceptable as evidence of a disability.

Applications on behalf of groups of children, organisations or other registered charities will be considered on receipt of a completed application form and a copy of the last audited accounts. Applications for grants will be considered by the Trustees four times a year and preference will be given to Scottish children.

Please note that the closing dates for applications for the above meetings are December 31st for the February meeting, March 31st for the May meeting, June 30th for the August meeting and September 30th for the November meeting.

Application Forms

1. Information required

Under its rules, the Trust may give financial assistance ONLY for the cost of holidays or respite care/break and ONLY for disabled children aged 17 and under. Because the Trustees need to be satisfied that these conditions are met before they can agree to any application, the form asks for some detailed information about the child and about the planned holiday. It is very important that this information is provided. If it is not, the application is likely to be delayed or declined.

2. Holiday details

The form asks for details of the holiday for which help with costs are being sought. **You should say on the form how much the holiday will cost, where it will be, when and who will be going.** If the holiday has already been booked, a copy of the booking confirmation should be sent with the completed form. If it is not possible to book the holiday until you know that the Trust will help, this should be stated on the form.

It should be noted that the Trust does not fund holidays that have been taken before the Trustees' meetings or will be taken within 14 days after the meeting. The Trustees' meetings occur in the first week of February, May, August and November.

Please note that the holiday must have been taken by the day preceding the child's 18th birthday.

3. Timing

The Trustees meet at the beginning of February, May, August and November to decide on grants and applications are not normally considered between meetings. It is important that the form is fully completed and returned to the Trust no later than the date shown on the form, so that it may be considered at the following meeting. If the application is received after the date shown on the form, it will not be considered until the next meeting. This may mean, unfortunately, that money cannot be made available for the planned holiday.

4. Group applications

Charities and other organisations applying for grants for group holidays need to supply some additional information. In particular, a copy of the organisation's latest audited accounts must be included.