

# THE ADAMSON TRUST

**(Robert and Agnes G Adamson's Fund – Scottish  
Charity Number SC016517)**

## GROUP APPLICATION FORM

NAME : .....

ADDRESS : .....

POST CODE : .....

CHARITY NUMBER: .....

MAIN OBJECTIVE OF GROUP.....

(A copy of the organisation's latest audited accounts must be enclosed) .....

DETAILS OF THE HOLIDAY : .....

OR PROJECT .....

(where to, when, how much it will cost including travelling costs and incidental expenses) .....

If the holiday has been booked, please attach copy of booking confirmation. ....

NUMBER OF CHILDREN AGED 17 OR UNDER TAKING PART .....

HAVE YOU EVER APPLIED TO THE TRUST BEFORE ?      YES / NO

IF YES, WHEN AND HOW MUCH RECEIVED ?

WHEN .....

AMOUNT RECEIVED .....

HAVE YOU APPLIED TO ANY OTHER CHARITIES OR ORGANISATIONS FOR HELP OR ASSISTANCE ?      YES / NO

IF YES, PLEASE PROVIDE DETAILS

PLEASE LET US KNOW WHERE YOU HEARD ABOUT THE ADAMSON TRUST

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NAME OF PERSON MAKING THE APPLICATION .....

CAPACITY IN WHICH SIGNED .....

SIGNATURE OF APPLICANT

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DATE OF APPLICATION .....

CONTACT DETAILS : Email.....

Telephone.....

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**Please send the completed form with enclosures to :-**

**The Administrator,  
The Adamson Trust,  
PO Box 26357,  
Crieff PH7 3AA,  
Perthshire.**

# The Adamson Trust

(Robert and Agnes G Adamson's Fund – Scottish Charity Number SC016517)

[www.theadamsontrust.co.uk](http://www.theadamsontrust.co.uk)

## Information Sheet

Trustees: - John Malpass-Chairman  
William Bell  
Ian Wilcock  
Helen Savage

Administrator and correspondence address: -  
The Administrator,  
The Adamson Trust,  
PO Box 26357,  
Crieff PH7 3AA,  
Perthshire.

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Email: [info@theadamsontrust.co.uk](mailto:info@theadamsontrust.co.uk)  
Web: [www.theadamsontrust.co.uk](http://www.theadamsontrust.co.uk)

The Purpose of the Adamson Trust is to provide assistance with the cost of holidays and/or respite breaks for **young people aged over 2 years, and up to 17 years, with either a continuing health condition or a learning disability.**

Only applications for this purpose may be considered.

### **The Application Form**

#### **1. Information required about the Child**

Under its rules, the Trust may give financial assistance ONLY for the cost of holidays or respite care/breaks and ONLY for children with continuing health conditions or learning disabilities aged 17 years and under. Because the Trustees need to be satisfied that these conditions are met before they can agree to any application, the form asks for some detailed information about the child and about the planned holiday. It is very important that this information is provided. If it is not, the application is likely to be delayed or declined.

**For individual applications, it is essential that the completed application form is accompanied by a letter or certificate from a Health or School Professional confirming the child's diagnosis.**

**If this is not provided the application will not be considered by the Trustees.**

**DLA letters are NOT acceptable as evidence.**

## **2. Holiday details**

The form asks for details of the holiday for which help with costs are being sought. **You should say on the form how much the holiday will cost, where it will be, when and who will be going.** If the holiday has already been booked, a copy of the booking confirmation should be sent with the completed form if possible. If it is not possible to book the holiday until you know that the Trust will help, this should be stated on the form.

**It should be noted that the Trust does not fund holidays that have been taken before the Trustees' meetings or will be taken within 14 days after the meeting.**

***And Please Note that the holiday must have been taken by the day preceding the child's 18<sup>th</sup> birthday.***

## **3. Timing**

The Trustees meet at the beginning of February, May, August and November to consider the applications and to decide on grants, and applications are not normally considered between meetings.

Please note the decision of the trustees is final.

**Please note the closing dates for receipt of applications for these meetings are:**

31<sup>st</sup> December for the February meeting;

31<sup>st</sup> March for the May meeting;

30<sup>th</sup> June for the August meeting;

30<sup>th</sup> September for the November meeting.

It is important that the form is fully completed and returned to the Trust no later than the date shown above, so that it may be considered at the following meeting. If the application is received after the date shown, it will not be considered until the next meeting. This may mean, unfortunately, that money cannot be made available for the planned holiday

## **4. Group Applications**

Applications on behalf of groups of children, organisations or other registered charities will be considered on receipt of a completed application form and a copy of the last audited accounts.

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