

THE ADAMSON TRUST

(Robert and Agnes G Adamson’s Fund – Scottish Charity Number SC016517)

INDIVIDUAL APPLICATION FORM

Child’s Full Name:

Address:

.....

.....

Post Code:

Date of Birth:

Child must be over 2 years old and under 18.

Details of Health Condition or Learning Disability:

.....

Please attach supporting evidence such as a letter from your GP, Health Professional or School

Receipt of this is essential. If it is NOT provided the application WILL NOT BE CONSIDERED

Name and Address of:

Adult or Organisation

Making the Application

Relationship to the Child:

Have you ever applied to the Trust before? YES / NO

IF YES, When ? Amount received?.....

Have you applied to other charities or organisations ? YES /.NO

IF YES, please provide details.....

.....

Please let us know where you heard about the Adamson Trust.....

.....

Please check the Trust’s Information Sheet carefully before sending off your application.

The following section is essential to allow the trustees to evaluate the application

DETAILS OF THE HOLIDAY and or RESPITE CARE

Where to, when, how much will it
cost including travelling costs and
incidental expenses)

.....
.....
.....
.....

Please keep receipts as they may be required for audit.

How do you expect the holiday/respice break to benefit the child?

.....
.....
.....
.....
.....
.....
.....

(Please continue on a separate sheet if more information is available.)

Who is going on holiday with the.....
child?

If the holiday has been booked, please attach copy of booking confirmation.

Holiday details are essential information for the Trustees

Please note that we are unable to award grants for children under 2 years of age.

SIGNATURE OF APPLICANT
DATE OF APPLICATION

CONTACT DETAILS – email address
Mobile phone no.....

The Administrator,
The Adamson Trust,
PO Box 26357,
Crieff PH7 3AA,
Perthshire.

The Adamson Trust

(Robert and Agnes G Adamson's Fund – Scottish Charity Number SC016517)

www.theadamsontrust.co.uk

Information Sheet

Trustees: - John Malpass - Chairman
William Bell
Ian Wilcock
Helen Savage

Administrator and correspondence address: -
The Administrator,
The Adamson Trust,
PO Box 26357,
Crieff PH7 3AA,
Perthshire.

Email: info@theadamsontrust.co.uk

Web: www.theadamsontrust.co.uk

The Purpose of the Adamson Trust is to provide assistance with the cost of holidays and/or respite breaks for **young people aged over 2 years, and up to 17 years, with either a continuing health condition or a learning disability.**

Only applications for this purpose may be considered.

The Application Form

1. Information required about the Child

Under its rules, the Trust may give financial assistance ONLY for the cost of holidays or respite care/breaks and ONLY for children with continuing health conditions or learning disabilities aged 17 years and under. Because the Trustees need to be satisfied that these conditions are met before they can agree to any application, the form asks for some detailed information about the child and about the planned holiday. It is very important that this information is provided. If it is not, the application is likely to be delayed or declined.

For individual applications, it is essential that the completed application form is accompanied by a letter or certificate from a Health or School Professional confirming the child's diagnosis.

If this is not provided the application will not be considered by the Trustees.

DLA letters are NOT acceptable as evidence.

2. Holiday details

The form asks for details of the holiday for which help with costs are being sought. **You should say on the form how much the holiday will cost, where it will be, when and who will be going.** If the holiday has already been booked, a copy of the booking confirmation should be sent with the completed form if possible. If it is not possible to book the holiday until you know that the Trust will help, this should be stated on the form.

It should be noted that the Trust does not fund holidays that have been taken before the Trustees' meetings or will be taken within 14 days after the meeting.

And Please Note that the holiday must have been taken by the day preceding the child's 18th birthday.

3. Timing

The Trustees meet at the beginning of February, May, August and November to consider the applications and to decide on grants, and applications are not normally considered between meetings.

Please note the decision of the trustees is final.

Please note the closing dates for receipt of applications for these meetings are;

31st December for the February meeting;

31st March for the May meeting;

30th June for the August meeting

30th September for the November meeting.

It is important that the form is fully completed and returned to the Trust no later than the date shown above, so that it may be considered at the following meeting. If the application is received after the date shown, it will not be considered until the next meeting. This may mean, unfortunately, that money cannot be made available for the planned holiday.

4. Group applications

Applications on behalf of groups of children, organisations or other registered charities will be considered on receipt of a completed application form and a copy of the last audited accounts.
